

# Diabetes Management



## Policy

Janelle Street Centre seeks to raise awareness of diabetes management amongst those involved with the centre, provide the necessary strategies to ensure the health and safety of all children with diabetes enrolled at the service, provide an environment in which children with diabetes can participate in all activities to the full extent of their capabilities, and provide a clear set of guidelines and expectations to be followed with regard to the management of diabetes.

## Background

The management of a child's diabetic condition is dependent upon coordination between our service, the child's family and the child's doctor. Janelle Street Centre recognises the need to facilitate effective care and health management of children who have Diabetes, and the prevention and management of acute episodes of illness and medical emergencies.

## Practices

The Approved provider will:

- Encourage all educators to complete an accredited First Aid training course.

The Responsible Person will:

- Provide educators with a copy of this policy and brief them on diabetes procedures upon their appointment
- Ensure at least one educator who has completed an accredited First Aid training course is on duty whenever children are being cared for or educated
- Identify children with diabetes during the enrolment process and inform educators
- Ensure that staff training is made available to educators on the management of diabetes
- Ensure that a medical management plan (*Diabetes Action Plan*) is completed by a medical practitioner and received for each child with a diagnosis of diabetes. This must contain information for the child's *Diabetic Management* and outlines what to do in relation to any *Diabetic Emergency* the child might face
- Ensure families provide the centre with the child's testing kit and hypo pack if required
- Store *Diabetes Action Plans* in the child's enrolment record
- Formalise and document the internal procedures for emergency Diabetes treatment
- Ensure a risk management plan (including a communication plan) is developed in collaboration with the family
- Promptly communicate any concerns to families should it be considered that a child's diabetes is limiting his/her ability to participate fully in all activities

Educators will:

- Ensure that they maintain current accreditation in First Aid and in the event of a diabetic child being enrolled participate in training on the management of diabetes
- Ensure that they are aware of the children in their care with diabetes and the location of their monitoring equipment, medical management plan, risk plans and medication
- Ensure that a record is maintained on the medication form of the expiry dates of the medication and ensure that it is replaced prior to expiry
- Ensure that they are familiar with the symptoms of a diabetic emergency and appropriate treatment by following the medical management plan

- Call an ambulance if they feel emergency treatment is required
- Ensure, in consultation with the family, the health and safety of each child through supervised management of the child's diabetes
- Where necessary, modify activities in accordance with a child's needs and abilities
- Ensure that a child's *Diabetes Action Plan* is followed at all times
- Promptly communicate to management or parents/guardians, any concerns should it be considered that a child's diabetes is limiting his/her ability to participate fully in all activities
- Ensure that children with diabetes are treated the same as all other children

Families will:

- Inform educators, either upon enrolment or on initial diagnosis, that their child has diabetes
- Provide all relevant information regarding their child's diabetes via a written *Diabetes Action Plan* provided by a medical practitioner, to the centre within seven (7) days of enrolment
- Keep the child's testing kit and hypo pack updated as required
- Notify the Responsible Person, in writing, of any changes to the *Diabetes Action Plan* during the year
- Ensure that they comply with all requirements and procedures in relation to the Medications Record
- Communicate all relevant information and concerns to educators as the need arises
- Ensure, in consultation with educators and staff, the health and safety of their child through supervised management of the child's diabetes

## Sources

- [www.cela.org.au](http://www.cela.org.au) (accessed October 25, 2023)

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